

# CLASSE

## Classroom Survey of Student Engagement\*

### Pilot Study Participation Checklist

- 1. Complete and submit CLASSE Pilot Study Registration Form
- 2. Read the *Overview* section of the UNF CLASSE website
- 3. Read the Survey Instruments section of the UNF CLASSE website
- 4. Read the *Administrative Guidelines* section of the UNF CLASSE website
- 5. Read the *Presenting Outcomes* section of the UNF CLASSE website
- 6. Read the *Research Questions* section of the UNF CLASSE website
- 7. Download pdf versions of the CLASSE<sub>Student</sub> and CLASSE<sub>Faculty</sub>
- 8. Determine the total number of participating faculty.
- 9. Determine the total number of participating classes
- 10. Determine when the CLASSEs will be administered
- 11. Determine how the CLASSEs will be administered
- 12. Construct the optional course-specific items for every class to be included in your pilot study
- 13. Prepare drafts of your CLASSE<sub>Student</sub> and CLASSE<sub>Faculty</sub> instruments for each class that will be included in your pilot study
- 14. Seek authorization from Dr. Bob Gonyea to participate in the CLASSE pilot study by sending an email to him that includes the following:
  - Email titled “ Authorization to Participate in CLASSE Pilot Study”
  - Name, title and organization of principal investigator
  - Copies of draft CLASSE<sub>Student</sub> and CLASSE<sub>Faculty</sub> instruments attached
  - The total number of faculty participating
  - The total number of classes participating
  - When the CLASSEs will be administered
  - How the CLASSEs will be administered
  - Indication of your interest in collaborating in exploring research questions

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